

Argyll and Bute Council – Corporate Governance Action Plan 2013/2014

The Corporate Governance Action Plan outlines the actions required to raise areas rated as partially compliant to a level rated as fully compliant with the requirements of the code along with actions being undertaken to maintain some areas rating as fully compliant.

Ref	Local Code	Actions to achieve compliance	Success measures	Key dates	Lead	Ref.
CG-1	Develop and promote the Authority's purpose and vision	The Public Performance Reporting strategy has been reviewed, updated and approved	Strategy implemented	31 Dec 2013	Head IHR	CG Code 1.1.1
CG-2	Develop a corporate framework for partnerships within the CPP	Development of partnership agreement for key partnerships	Partnership Agreement to be approved by CPP	30 June 2013	Head IHR	CG Code 1.1.3 2.1.1
CG-3	A robust performance management system has been developed which enables all operations to be reported on in terms of meeting performance standards targets and levels of customer satisfaction	Full review of PPMF including PSIF element being undertaken as part of CIB Service Improvement and Productivity Project	PPMF reviewed	31 March 2014	Head IHR/SF	CG Code 1.2.1 1.3.1

Appendix 2

CG-4	The Council has in place robust Business Continuity (BC) plans and processes which are subject to regular review and testing	Strategic Risk Group BC Action Plan 13/14 approved	All actions completed	30 Sept 2013	Head G&L	CG Code 1.2.2
CG-5	The Council Constitution includes Standing Orders for Meetings, Scheme of Administration and Delegations, and an Ethical Framework	Scheme of administration and delegations reviewed and updated	Current Scheme of delegation and administration being reviewed in terms of the new PMA as agreed by the Council's Administration	30 Sept 2013	Head G&L	CG Code 2.1.1 2.2.1
CG-6	A risk based approach is a key component of the Council's approach to planning and performance management	Strategic Risk Group RM Action Plan 13/14 approved	All actions completed	31 March 2013	Head SF	CG Code 4.3.1